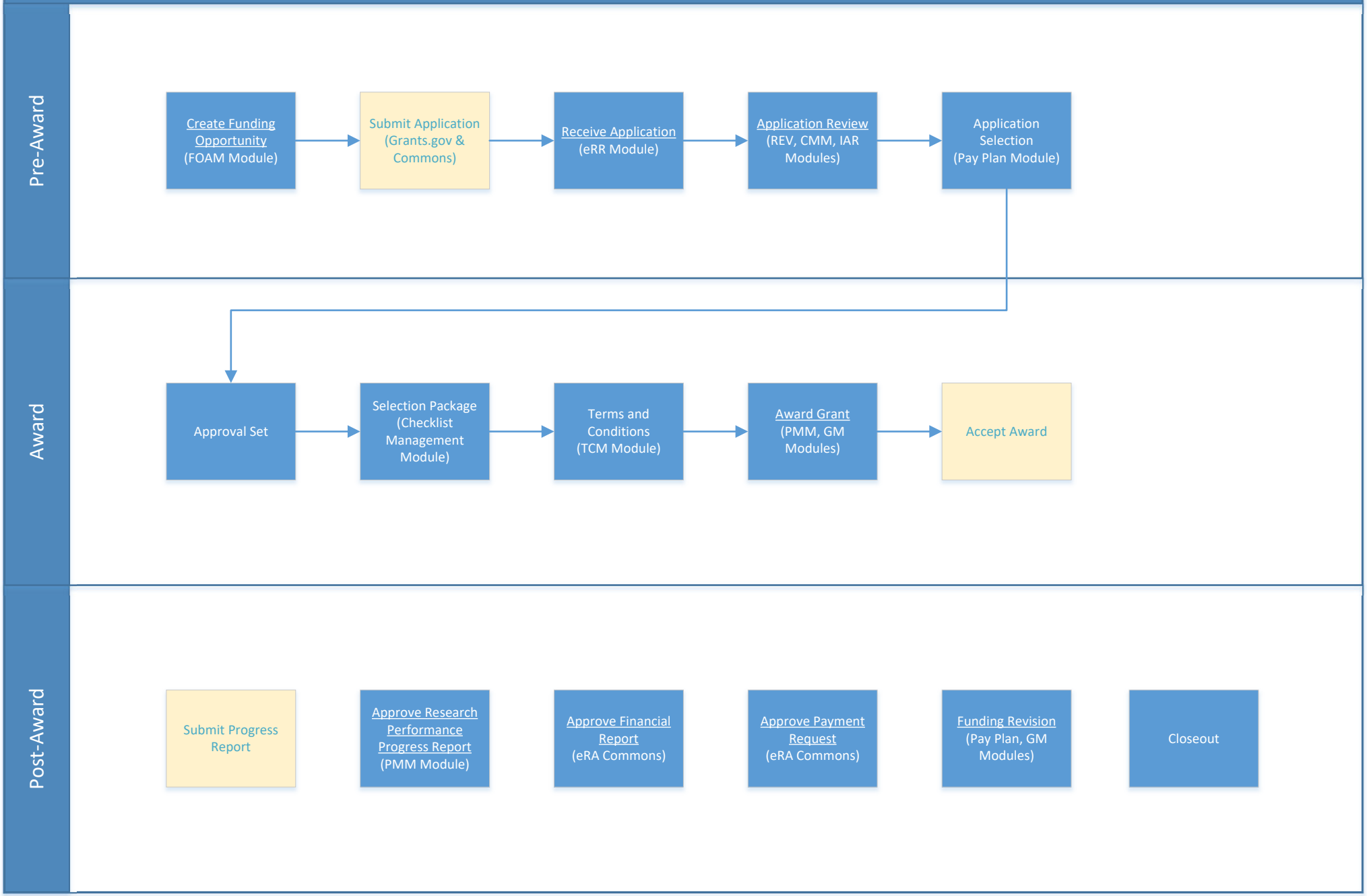
Grant Life Cycle in eRA – Internal

GEMS
GRANTS ENTERPRISE MANAGEMENT SOLUTION

November 2, 2023

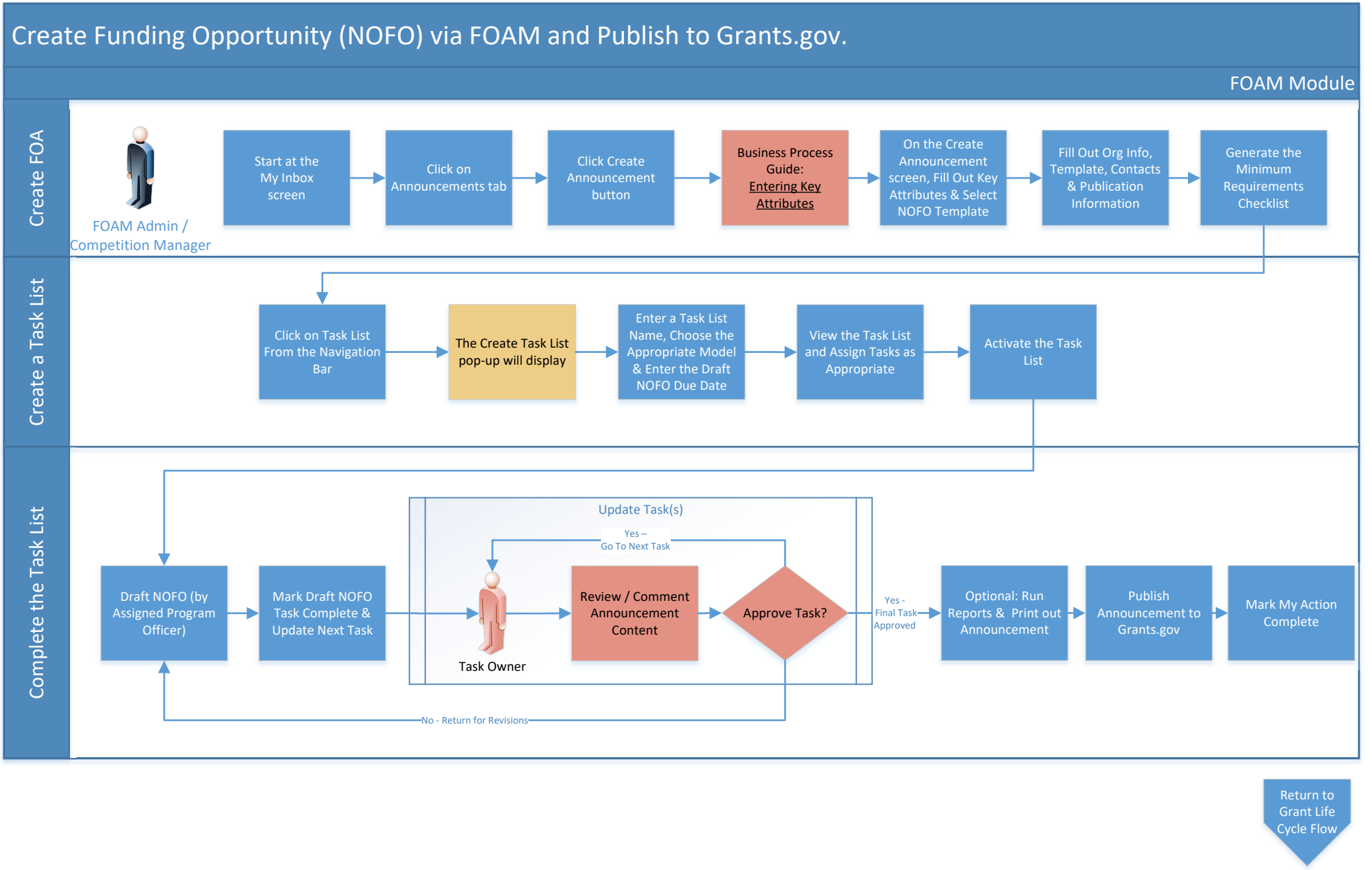


KEY: Grantee and Federal User Functionality | Federal User Functionality

Note: Underlined Words Are Links

Create Funding Opportunity (NOFO) via FOAM and Publish to Grants.gov.

FOAM Module



Return to Grant Life Cycle Flow

Submit Application – Grantee Flow

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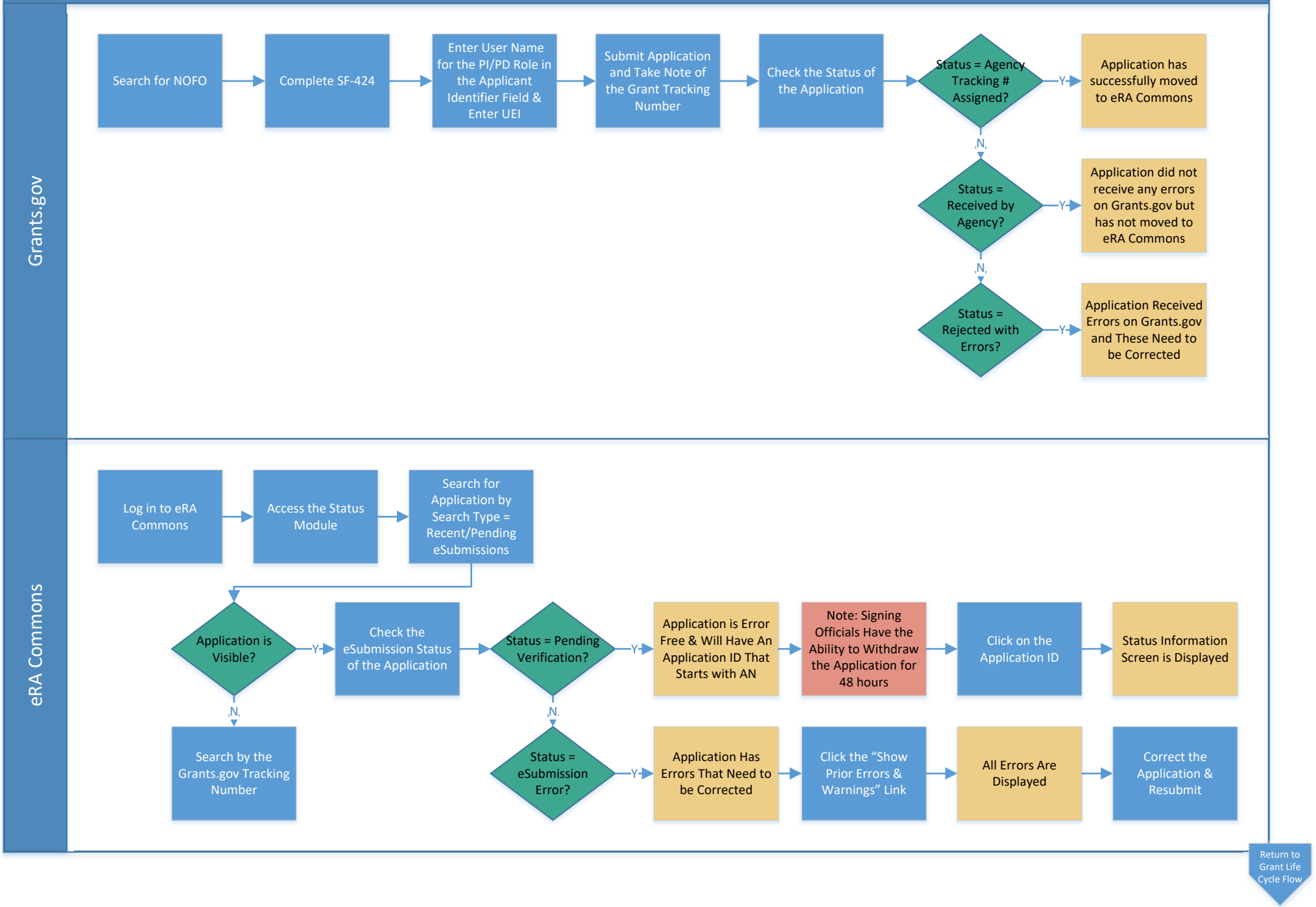
Grants.gov & eRA Commons



Return to Grant Life Cycle Flow

Receive Applications

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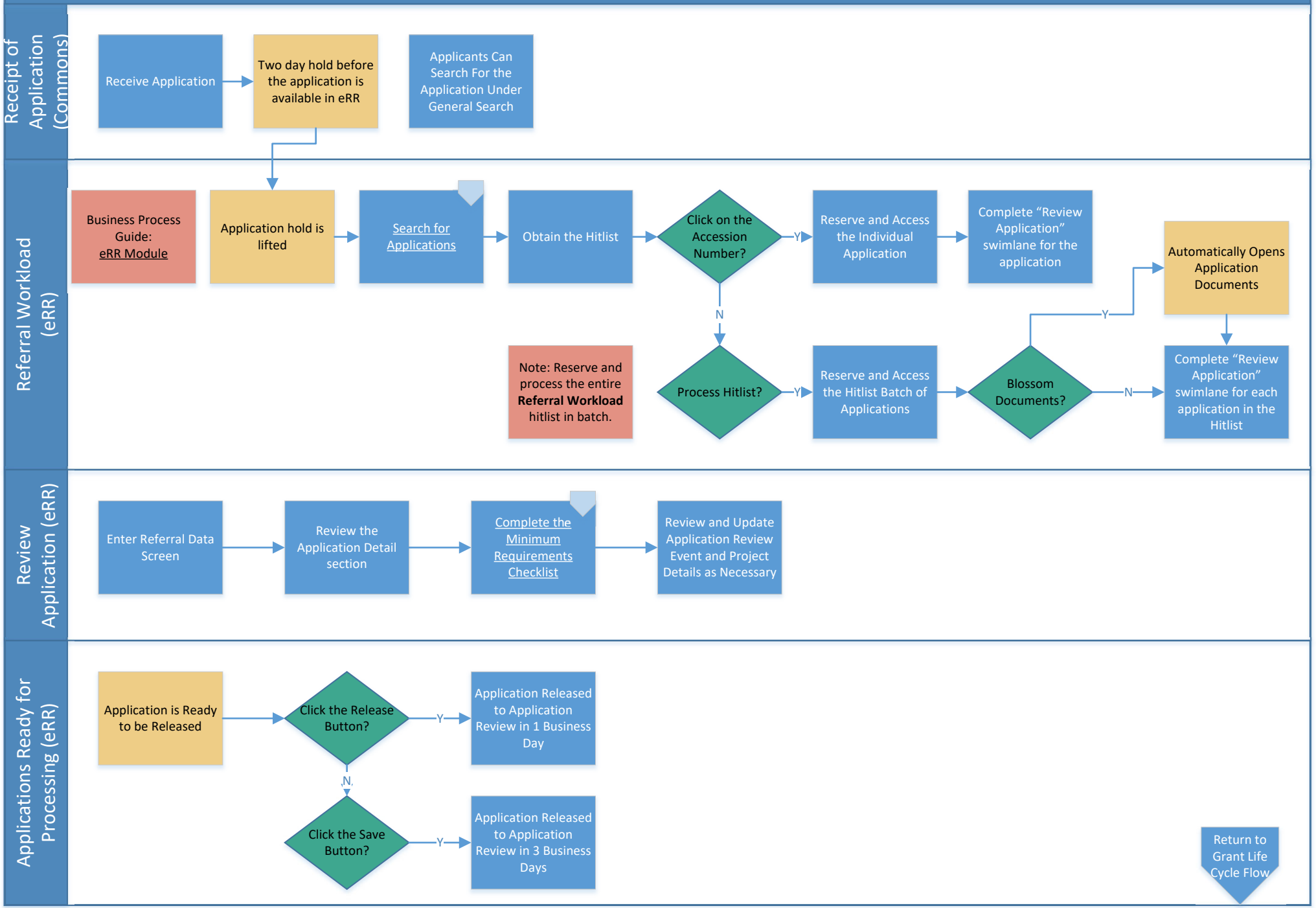
Commons & eRR Modules



Options for Searching for Applications

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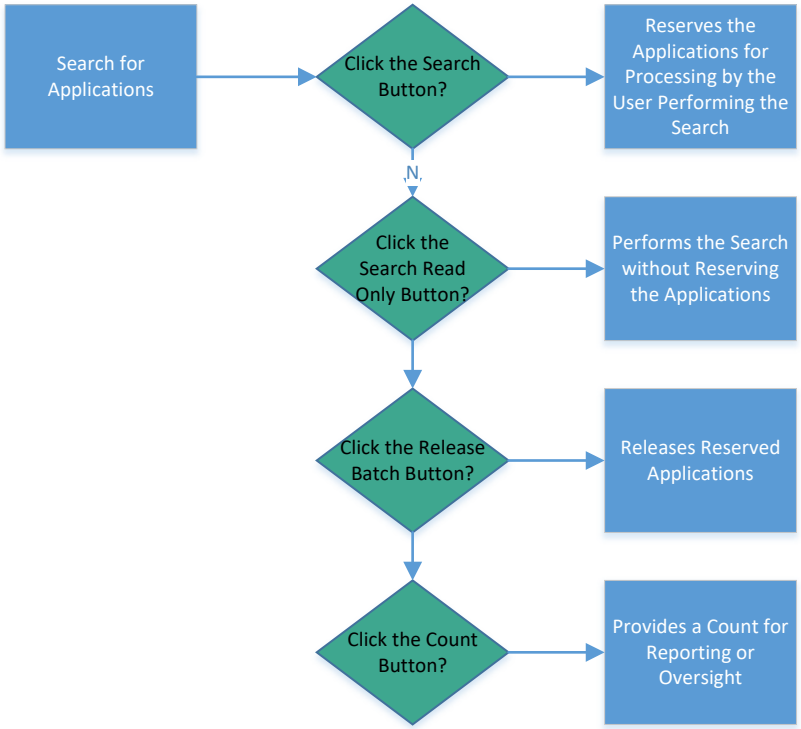
eRR Module

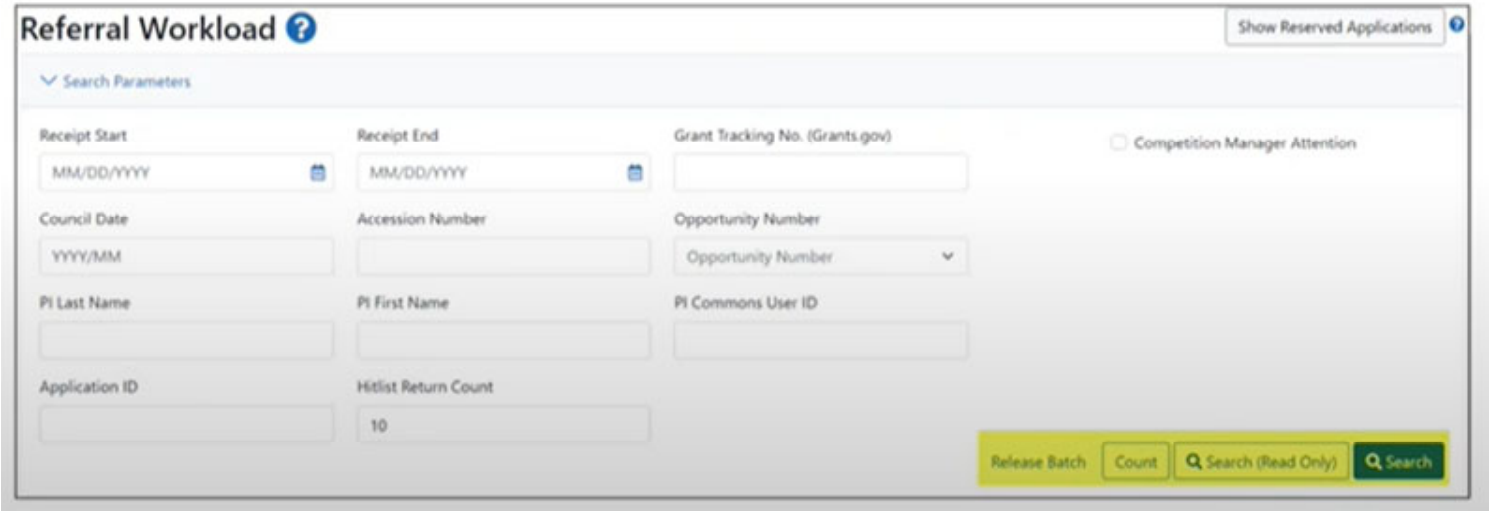
Referral Workload (eRR)



Note: Whenever the User Logs Off, Applications are Released

Return to Receive Application Flow

Screenshot



Complete the Minimum Requirements Checklist (MRC)

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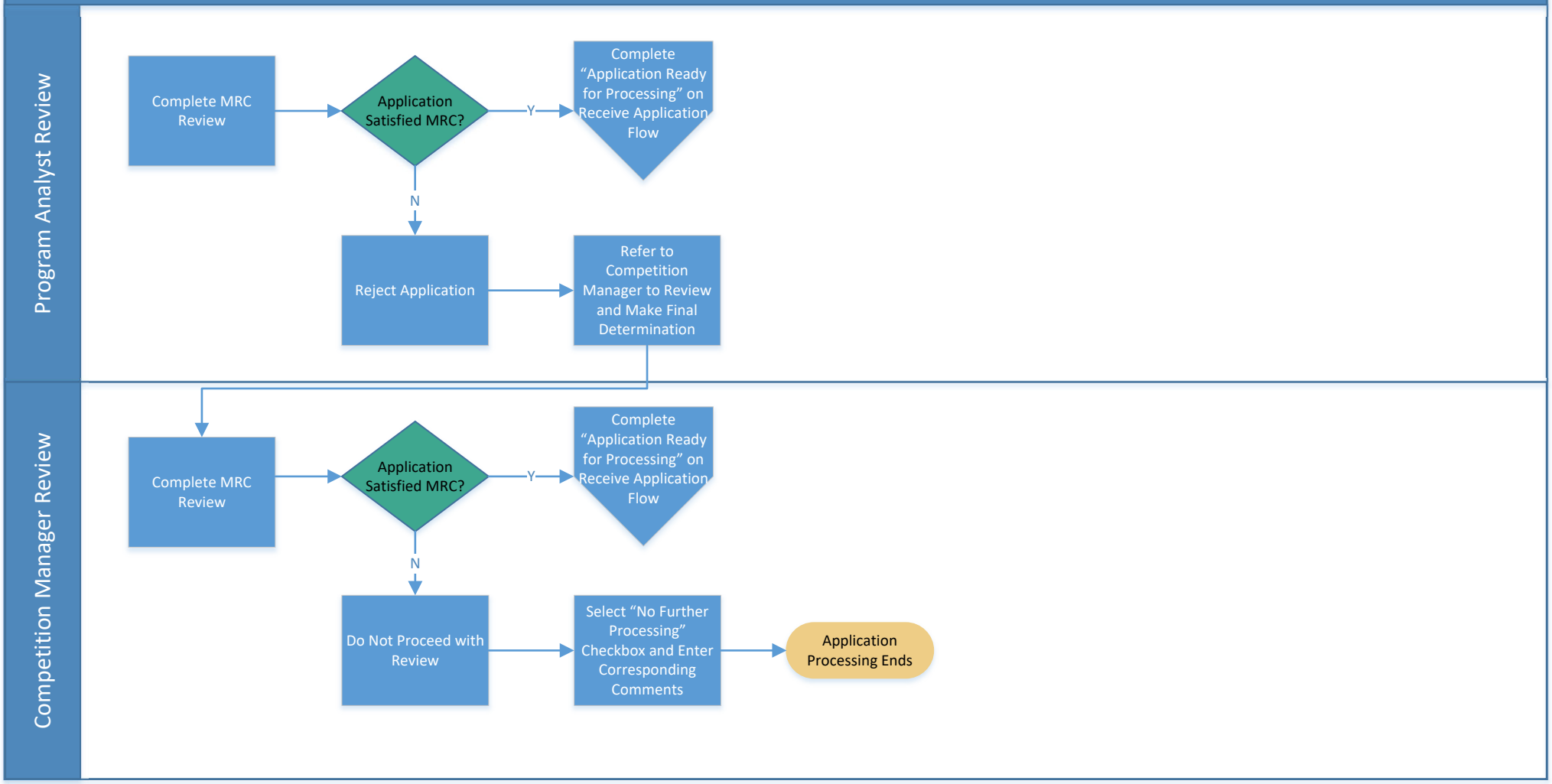
eRR Module



Application Review

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REV, CMM, IAR Modules

Applications Ready for Processing (eRR)

Release Application

Assign To A Review Meeting

Release Application to Appropriate Meeting

Review Meetings(CMM)

Review Department IC-CMO / OFACP

Needed Committee Established?

N

Establish Committee

Business Process Guide: Application Review & Scoring Internal

Create Federal Staff Record for each SRO

Populate Committee with Qualified Members

Y

Create Meetings

SOP: Non FACA, Council, Group Code & Meeting Info

Contact eRA Service Desk To Add To Cluster

Build a Roster (REVIEW)

Select Meeting

Build a Roster

Assign Reviewers to Applications

Release the Meeting

Prepare Summary Statement

Manage Review (IAR)

Meeting Administrator

Add Meeting Materials

Configure IAR Phases & Options

Enable Reviewers

Review Submitted Critiques & Scores

Generate Preliminary Summary Statement

Conduct Review (IAR)

Grant Reviewer

Invited to Participate in Review Event

Certify Non Disclosure Agreement

Review Applications

Submit Critiques & Scores

Return to Grant Life Cycle Flow

Award Grant

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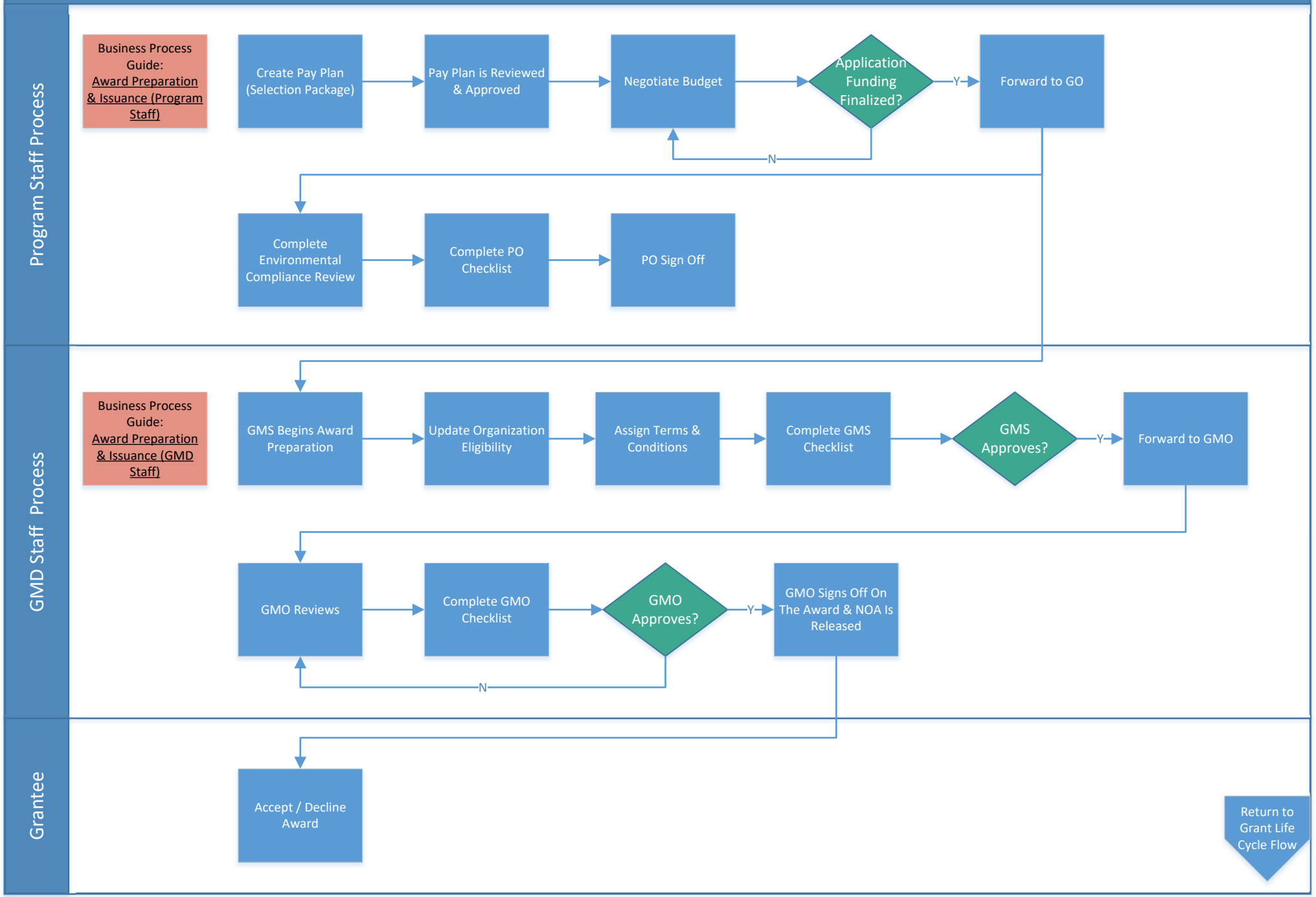
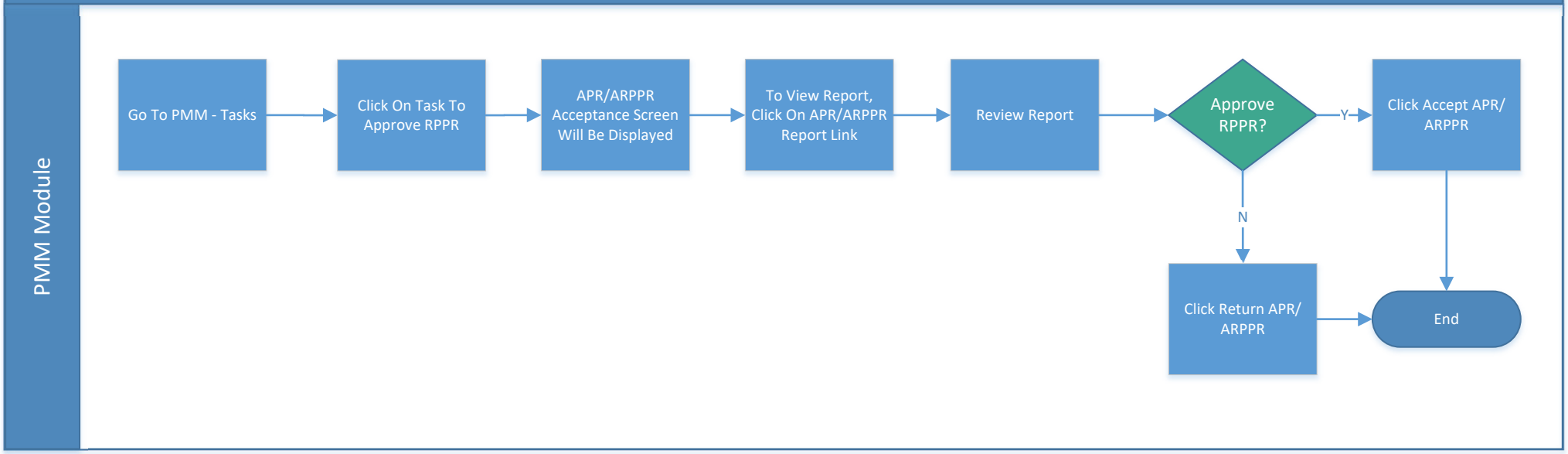


RPPR Review & Acceptance

PMM Module



Return to Grant Life Cycle Flow

Funding Revision Review & Acceptance

GEMS
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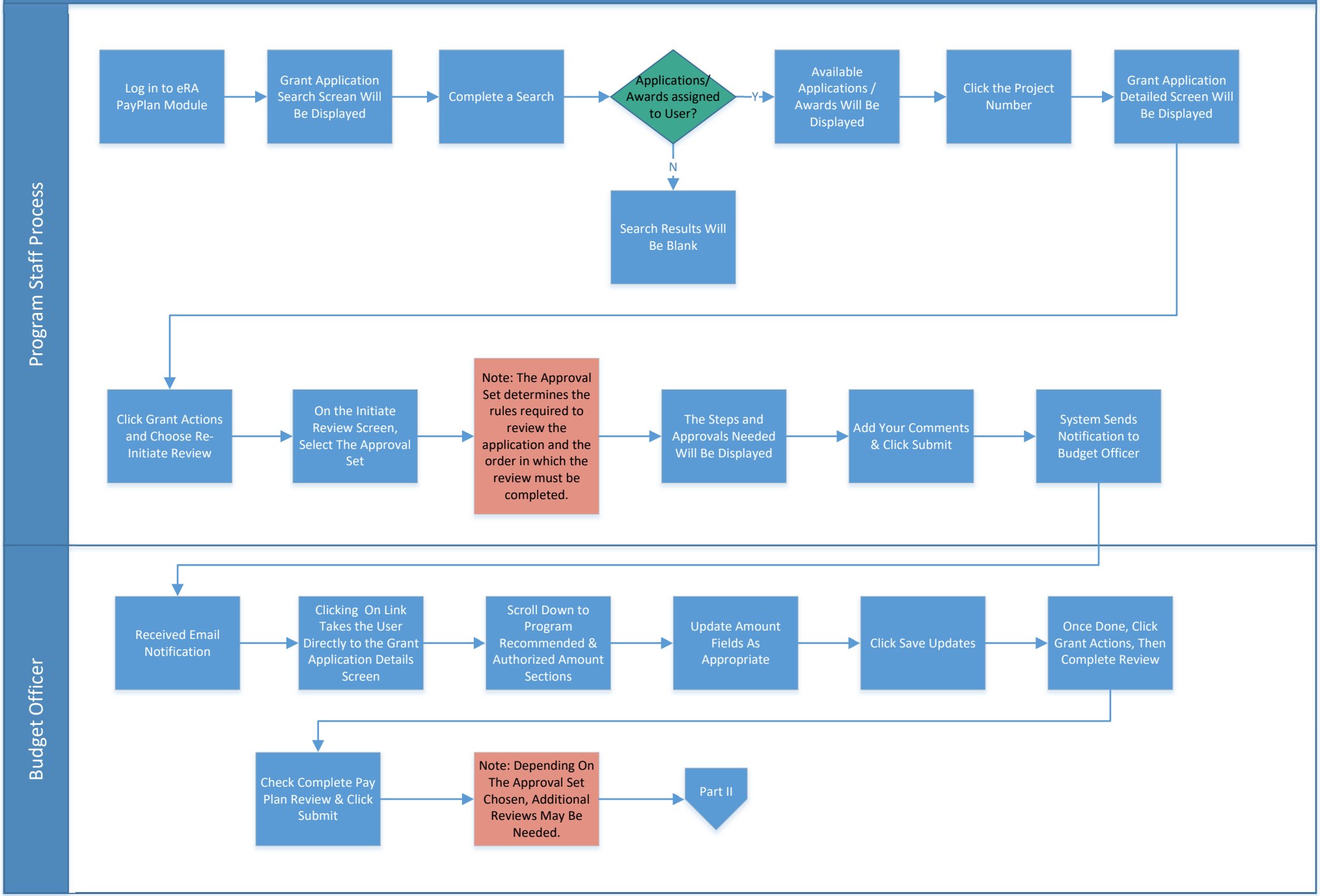
Pay Plan Module



Funding Revision Review & Acceptance – Part II

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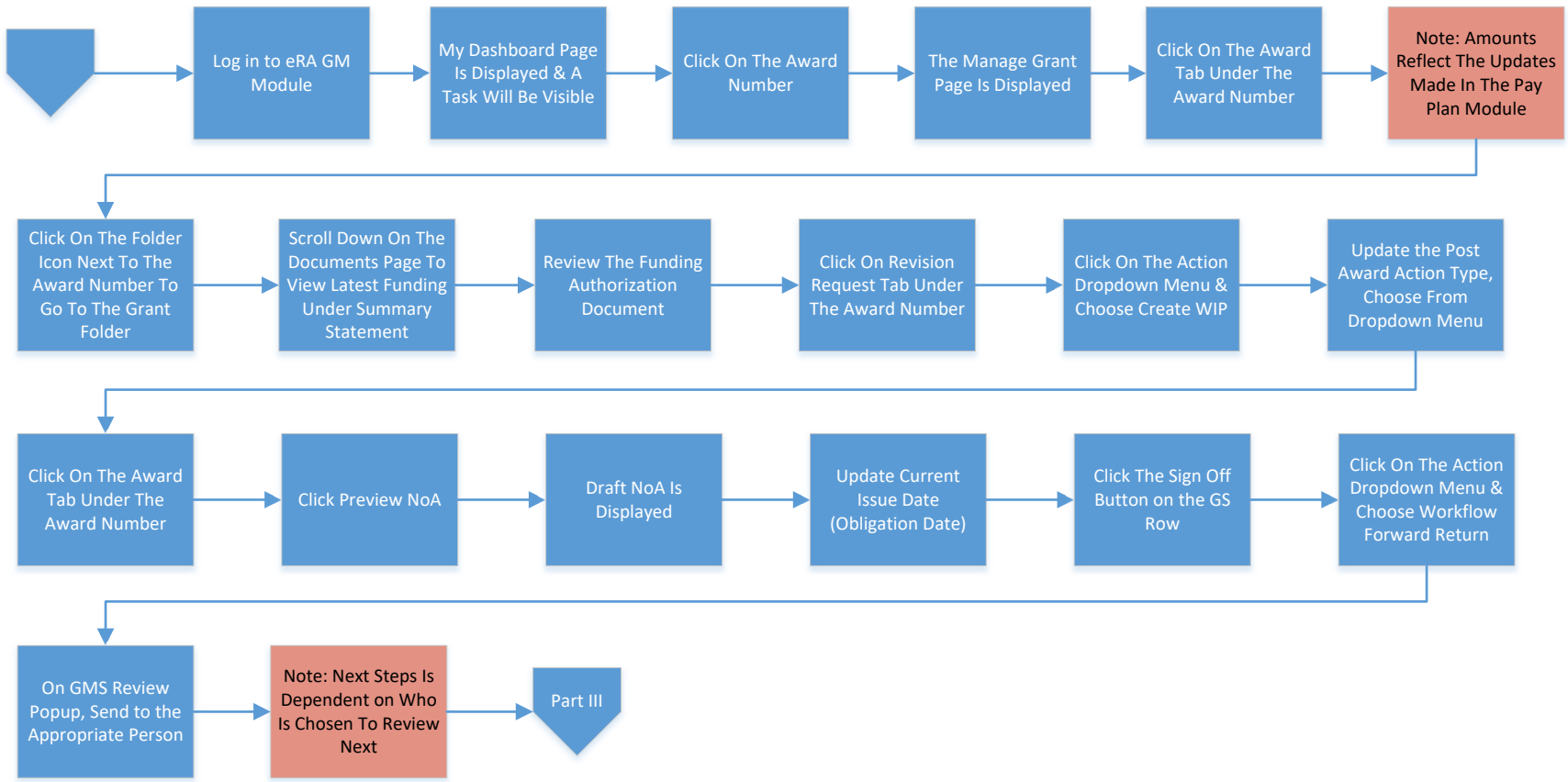
GM Module

GMS Process



Funding Revision Review & Acceptance – Part III

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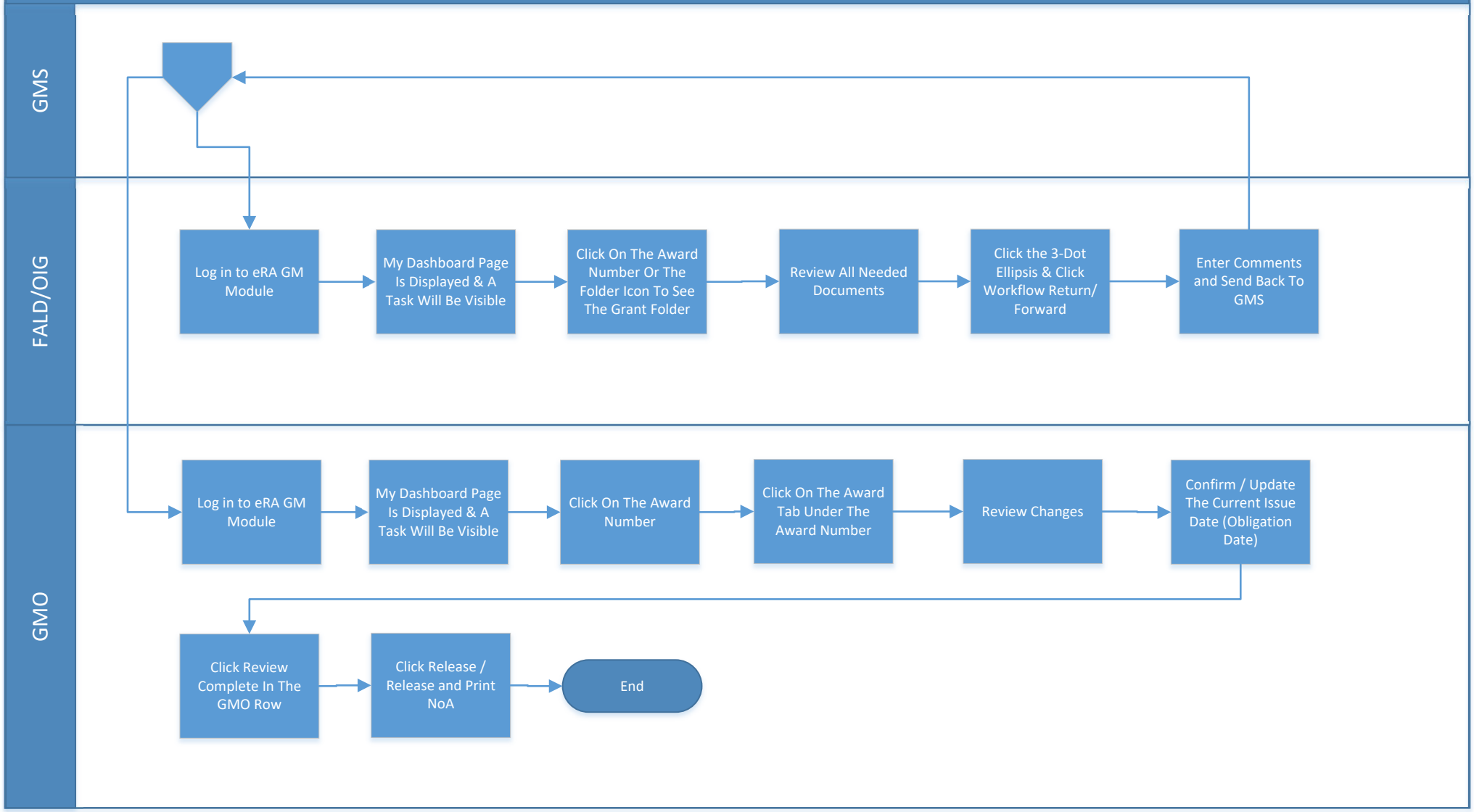
GM Module



Return to Grant Life Cycle Flow

FFR Review & Acceptance

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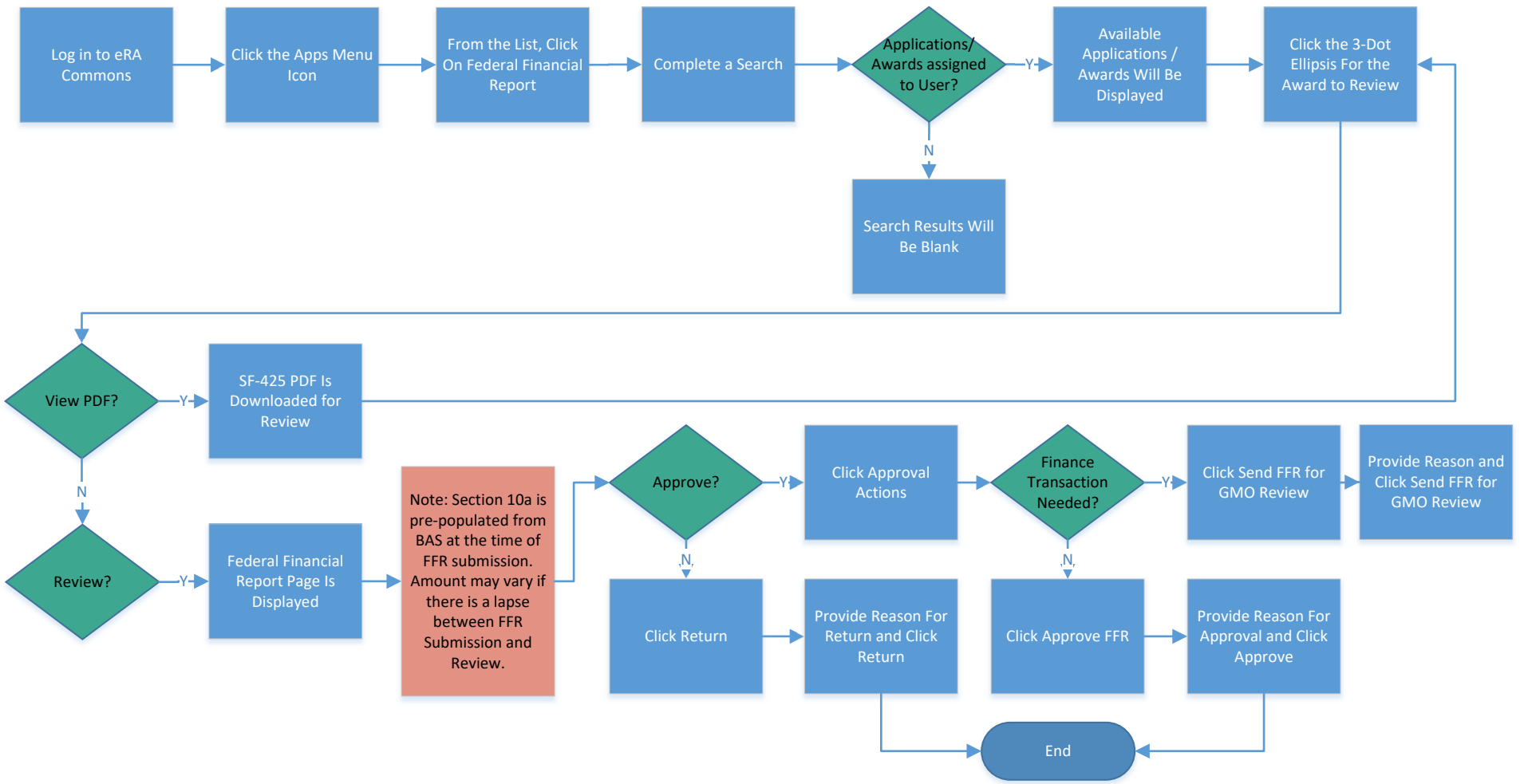
eRA Commons

Grants Specialist



GMO

Return to Grant Life Cycle Flow

Payment Request – Review & Acceptance

GEMS
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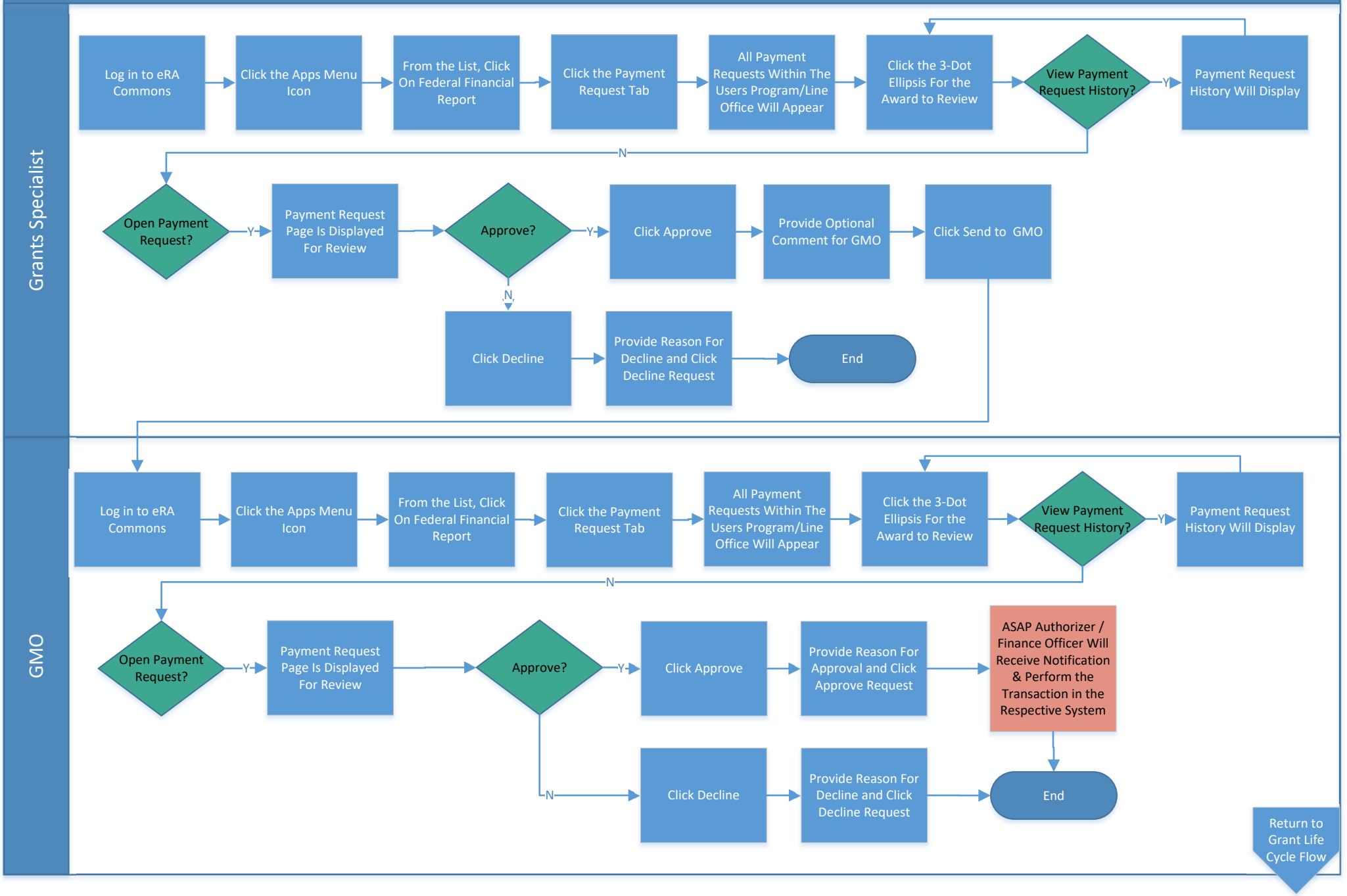
PMM Module