



Universal Process Maps Pre-Award v 6.03

Last Updated: September 27, 2023

- UNI-1 Create RFA, Post Application Package Overview
- UNI-2 Applications and Review Event Overview
- UNI-3 Prepare Applications for Funding Overview

For a step by step tutorial of this process map, please reference the following:

Pre-Award:
Universal RFA Creation
Universal Application Processing



Federal Employee (including GMD)



Grants Online Document

Grants Online Hard Stop Codes

- HS = "Vendor and Funding"
- HSP = "Vendor and Funding – POST"
- HSFP = "Funding Only - POST"
- HSV = "Vendor Only"
- HSF = "Funding Only"



Grantee



Multiple Grants Online Documents



"Interface" User

VV = Vendor Transaction – Validate

VC = Vendor Transaction - Create

P = Procurement Request Transaction

O = Obligation Transaction

C = Closeout Transaction

CBS Interface Task SN = SF-270 – Non-ASAP Transaction

SA = SF-270 – ASAP Transaction



Reviewers



Process Step



Notification

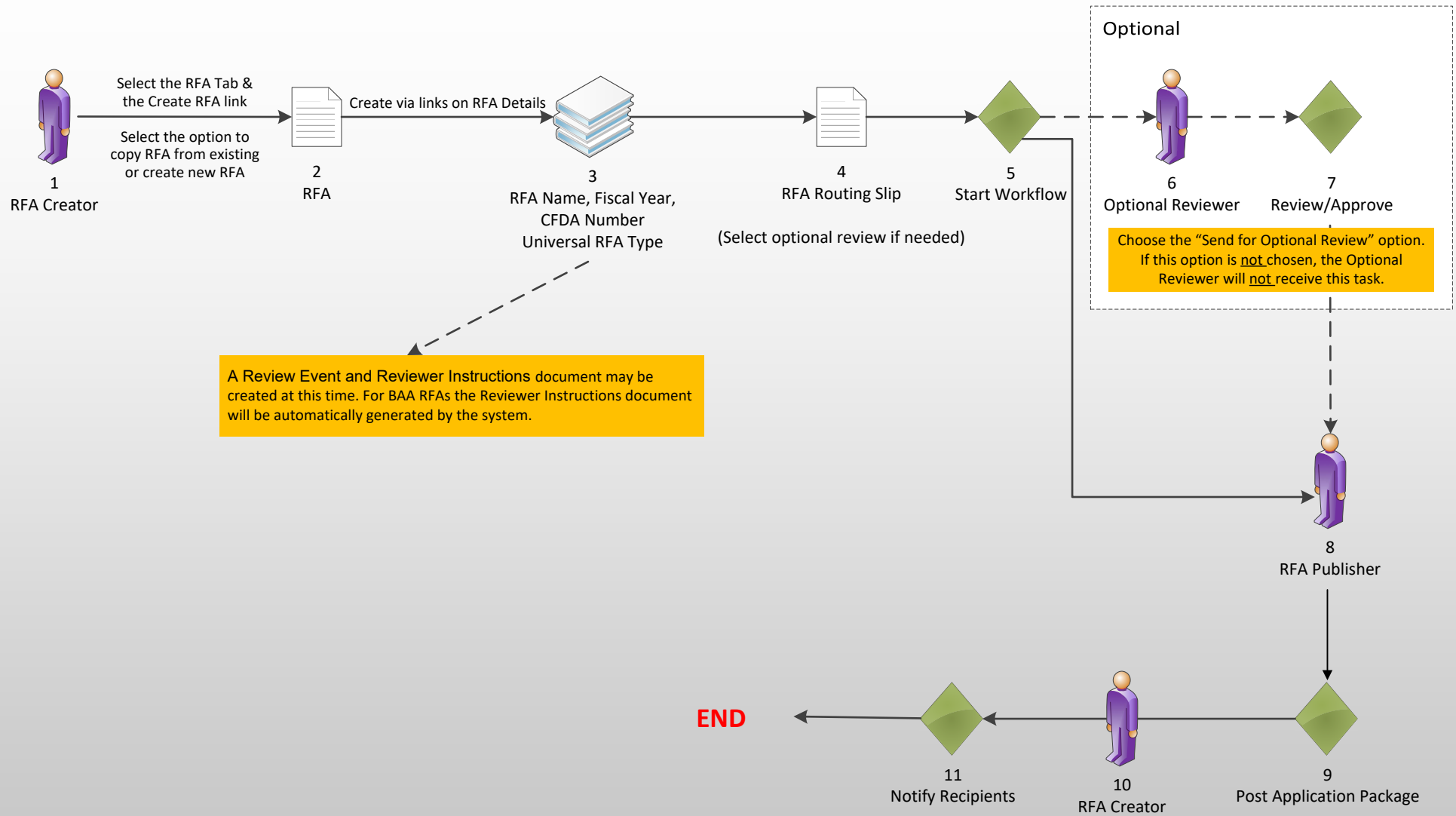


Important Note

Create RFA, Post Application Package Overview (UNI-1)

September 27, 2023

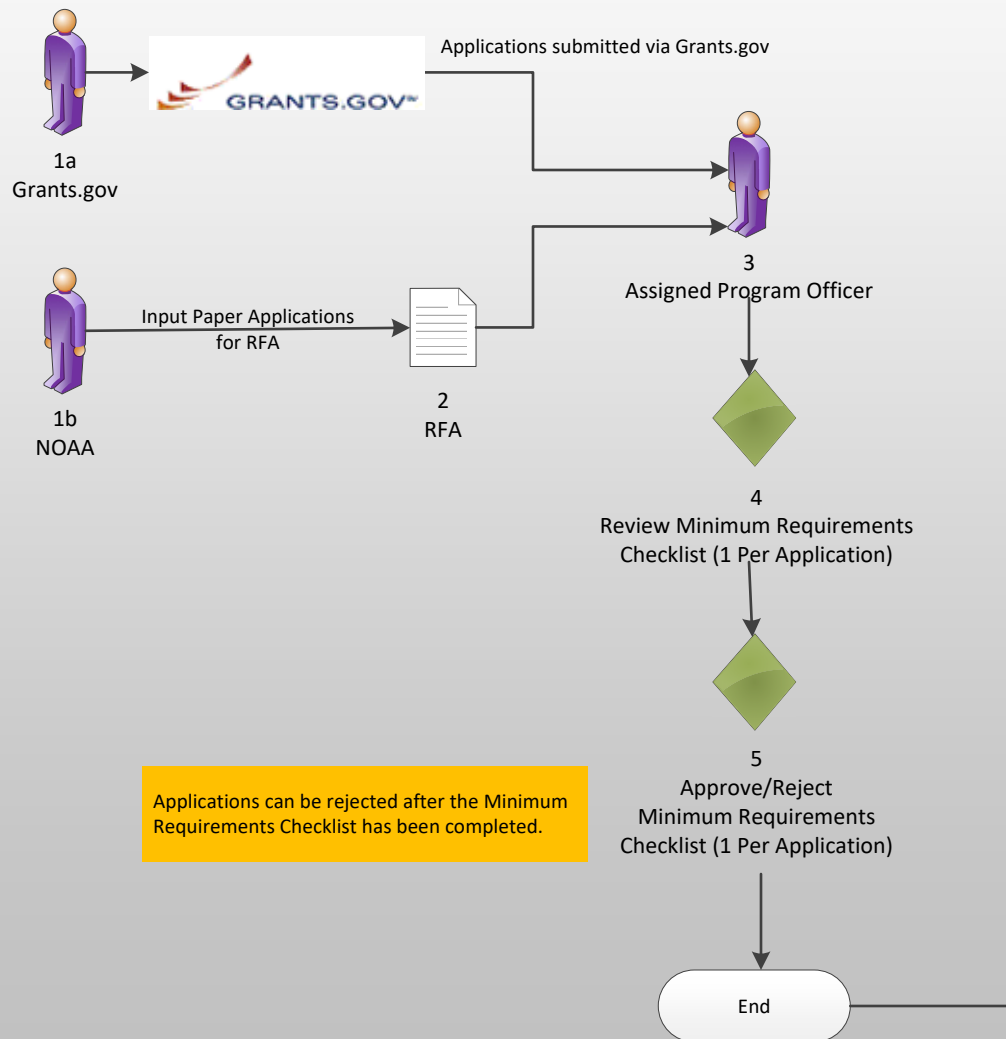
Version 6.03



Receive applications

Grants Online

GEMS - eRA System



Applications can be rejected after the Minimum Requirements Checklist has been completed.

Please note: Applications will be moved to eRA in a batch process.

As of September 25, 2023, the proposed batch schedule is as follows:

Completed Min. Req. Checklist	Available in eRA
September 25 th – October 6 th	October 30 th
October 7 th – November 3 rd	November 15 th
November 4 th – November 17 th	November 29 th
Every two weeks	Every two weeks